

## Boys Camp and Challenge Week 2023 Pickup Instructions

Starting this year, we will be implementing a check-out procedure for when campers are picked up at the end of the camp program. We recognize that parents are entrusting Greenwood Hills staff and counselors with the safety of their campers during the program. This procedure is part of the plan to make sure that campers are safely cared for, all the way until they leave the campgrounds. We know this results in an additional form and some new steps, and we appreciate your patience and participation.

### At Check In

Please fill out the section of the permission form regarding pickup instructions, indicating the name and contact information for the person who will be picking up the camper at the end of the week. Please fill this out, even if you are the one picking up your child. This form will be collected at registration.

### During the Week

If plans change and someone else will be picking up the camper, please get in touch with our registrar, Sharon Hartley via email ([boyscampchallengeweek@gmail.com](mailto:boyscampchallengeweek@gmail.com)) or by phone (301-509-9064) and she will revise the pickup information. **Note that only the parent(s) or guardian(s) listed on the permission form may change the pickup information.**

### On Check Out

After the closing ceremonies, parents (or those picking up) will collect medications, crafts, etc before heading up to the cabins with their camper. Parents should not be picking up campers or luggage at the cabin prior to closing ceremonies, unless arrangements have been made in advance.

At the cabins, before removing luggage from the cabin, the pickup person and the camper must "check out" with the counselor. The counselor will check that all items (medication, crafts, etc) have been collected, verify the person picking up, and the camper will be signed out. Once check out is completed, campers are free to head home.